



---

# AGENDA

## FINANCE MANAGEMENT SUBCOMMITTEE

**Friday, November 15, 2024**

4:00 PM Pacific Time (US and Canada)

Pittsburg City Hall  
First Floor Conference Room, 4B  
65 Civic Avenue  
Pittsburg, CA 94565

### Subcommittee Members

Juan Antonio Banales, Mayor  
Jelani Killings, Vice Mayor

- 
- 1. Public Comment on Non-Agenda Items**
  - 2. 24-25 Budget Review, YTD through Oct 2024**  
Staff will provide the Subcommittee with an overview of the 2024-2025 Fiscal Year Budget YTD through Oct 2024. *Subcommittee feedback requested.*
  - 3. ARPA, General Fund Surplus, and Measure M Surplus**  
Staff will provide the Subcommittee with an update related to the City of Pittsburg's ARPA, General Fund and Measure M. *Subcommittee feedback requested.*
  - 4. Proposed Solid Waste Rate Increases**  
Staff will present the calendar year 2025 Recycling Center and Transfer Station rate increase proposed by Mount Diablo Resource Recovery. *Subcommittee feedback requested.*
  - 5. Subcommittee and Staff Reports or Remarks**
  - 6. Adjournment**



## MEMORANDUM

**Date:** November 15, 2024  
**To:** Finance Management Subcommittee  
**From:** Paul Rodrigues, Director of Finance  
**Re:** **Agenda Item No. #2 24-25 Budget Review, YTD through Oct 2024**

---

### **Item No. 2: 24-25 Budget Review, YTD through Oct 2024**

Staff will provide the Subcommittee with an overview of the 2024-2025 Fiscal Year Budget YTD through Oct 2024.

The Subcommittee has found this report to be helpful in identifying trends and items which require a closer examination to determine if budget adjustments are required. Many revenues and expenditures are received or expended on a consistent monthly basis, while other revenues and expenditures are received on an annual or quarterly basis.

Staff will present a brief presentation highlighting many of the City's funds and departments. *Subcommittee feedback is requested.*

---



**MEMORANDUM**

**Date:** November 15, 2024  
**To:** Finance Management Subcommittee  
**Re:** **Agenda Item No. 3: Special Revenues Update**  
**Agenda Item No. 4: Proposed Solid Waste Rate Increases**

American Rescue Plan Act (ARPA)		Status	Projects shown in blue are closed and underspent their ARPA allocations.  On 12/16/24, these remaining ARPA funds totaling \$53,771 will be obligated to the Pittsburg Premier Fields Project, increasing its ARPA allocation from \$1,842,811 to \$1,896,582 and total ARPA dollars invested in Sports Tourism to \$9,646,582.
<b>Total ARPA Funding</b>	<b>\$ 16,290,477</b>		
<b>Revenue Replacement</b>			
Dream Courts	\$7,250,000	Allocated, Reso. 24,14531	
<b>Premier Fields</b>	<b>\$1,896,582</b>	Allocated, Reso. 24,14499	
Hotel Incentive	\$500,000	Allocated, Reso. 23-14341	
<i>Sports Tourism Subtotal</i>	<i>\$9,646,582</i>		
<b>Police EV Chargers at City Hall</b>	<b>\$85,143</b>	Allocated, Reso. 23-14272	
<b>Fleet Study</b>	<b>\$88,542</b>	Allocated, Reso. 23-14229	
Citywide Storm Drain Trash Capture Devices	\$200,000	Allocated, Reso. 24-14538	
<b>Revenue Replacement Subtotal</b>	<b>\$10,000,000</b>		
<b>Non-Revenue Replacement</b>			
Frontage Road Trail	\$812,250	Allocated, Reso 22-14220, 22-14223	
<b>Hotel Grant (Courtyard)</b>	<b>\$579,426</b>	Allocated, Reso 23-14315	
Local Business Coaching ("Pittsburg Eats!")	\$200,000	Allocated, Reso 23-14315	
Additional Local Business Coaching ("Pittsburg Eats!")	\$120,000	Allocated, Reso 24-14499	
Reviving the Heart of Pittsburg Pride	\$388,000	Allocated, Reso 23-14313	
Americana Park Bypass Channel	\$103,000	Allocated, Reso 24-14453	
City Park Restroom	\$1,250,000	Allocated, Reso 24-14499	
<b>PD servers</b>	<b>\$749,308</b>	Allocated, Reso 24-14499	
Enterprise Allocated, Resource Planning/Server	\$2,068,227	Allocated, Reso 24-14499	
<b>Non-Revenue Replacement Subtotal</b>	<b>\$6,290,477</b>		



## July 1, 2024: Measure M Surplus

				Current Year
Annual Measure M Revenue	2021-2022 Revenues Available in 2022-2023	2022-2023 Revenues Available in 2023-2024	2023-2024 Mostly Received, Available in 2024-2025	2024-2025 Projected, Available in 2025-2026
Budgeted Revenue	\$6,648,700	\$6,446,244	\$6,063,805	\$6,340,000
Carryover from Previous Year Surplus (if PF Reallocated)	\$0	\$0	\$8,774	\$12,451
<b>Subtotal Revenue</b>	<b>\$6,648,700</b>	<b>\$6,446,244</b>	<b>\$6,072,579</b>	<b>\$6,352,451</b>
<b>Base Allocations</b>				
Economic Development Revenue Base	\$450,000	\$450,000	\$450,000	\$450,000
Police Revenue Base	\$2,850,000	\$2,850,000	\$2,850,000	\$2,850,000
Public Works Revenue Base	\$750,000	\$750,000	\$750,000	\$1,250,000
Recreation - Senior Center Revenue Base	\$425,000	\$425,000	\$425,000	\$425,000
Recreation - Youth Revenue Base	\$425,000	\$425,000	\$425,000	\$425,000
<b>Subtotal Revenue Base Allocations</b>	<b>\$4,900,000</b>	<b>\$4,900,000</b>	<b>\$4,900,000</b>	<b>\$5,400,000</b>
<b>Measure M Revenue Annual Surplus + Previous Yr Carryover</b>	<b>\$1,748,700</b>	<b>\$1,346,244</b>	<b>\$1,172,579</b>	<b>\$952,451</b>
Economic Dev: W Leland Traffic Signal	\$850,000	\$0	\$0	\$0
Economic Dev: 3rd Party Park Patrol	\$0	\$200,000	\$0	\$0
Public Works: Sidewalk Repair	\$0	\$170,803	\$100,000	\$100,000
Public Works: Skate Park Tree Removal	\$63,700	\$0	\$0	\$0
Public Works: Streetlight Data w CCTA	\$85,000	\$0	\$0	\$0
Public Works: BART Connectivity	\$0	\$25,000	\$0	\$0
Public Works: Loveridge Road Pavement	\$0	\$25,000	\$0	\$0
Public Works: Premier Fields	\$0	\$0	\$438,461	
Public Works: Security Cameras	\$0	\$300,000	\$0	\$0
Public Works: Streets	\$0	\$0	\$500,000	\$0
Recreation: - Marina Center	\$750,000	\$0	\$0	\$0
Recreation: Library Hours	\$0	\$121,667	\$121,667	\$121,667
Recreation: Project 1751 - Youth Fund	\$0	\$200,000	\$0	\$0
Reserves	\$0	\$200,000	\$0	\$0
Recreation: Small World Park Train and Carousel	\$0	\$295,000	\$0	\$0
<b>Subtotal</b>	<b>\$1,748,700</b>	<b>\$1,537,470</b>	<b>\$1,160,128</b>	<b>\$221,667</b>
<b>Balance</b>	<b>\$0</b>	<b>\$8,774</b>	<b>\$12,451</b>	<b>\$730,784</b>



<b>General Fund Surplus</b>				
	<b>FY 2021-2022</b>	<b>FY 2022-2023</b>	<b>FY 2023-2024</b>	<b>FY 2024-2025 (Est)</b>
<i>Starting Balance (Previous Year's Remaining Surplus)</i>	\$7,851,300	\$7,018,300	\$5,675,113	\$1,058,813
<b>EXPENDITURES</b>				
	<b>FY 2021-2022</b>	<b>FY 2022-2023</b>	<b>FY 2023-2024</b>	<b>FY 2024-2025 (Planned)</b>
<b>Expenditures Allocated</b>				
Pavement	\$0	\$0	\$1,251,300	\$0
Skate Park	\$0	\$435,187	\$0	\$0
Public Art	\$0	\$200,000	\$0	\$0
Streetlight LED Replacement	\$0	\$500,000	\$0	\$0
Heart of Pittsburg Pride Trees	\$0	\$62,000	\$0	\$0
Police Activities League	\$0	\$0	\$0	\$250,000
City Entrances	\$0	\$0	\$250,000	
Utility Box Art	\$0	\$0	\$0	\$20,000
Landscape Master Plan	\$0	\$0	\$1,500,000	\$0
Premier Fields	\$0		\$1,615,000	\$0
Uncommitted	\$0	\$0	\$0	\$0
<i>Subtotal Expenditures Allocated</i>	\$0	\$1,197,187	\$4,616,300	\$270,000
<b>Additional Draws on General Fund Surplus</b>				
Kirker Pass Rd Resurfacing	\$233,000	\$0	\$0	\$0
Park Patrol Contract	\$250,000	\$0	\$0	\$0
Police Fencing	\$0	\$0	\$0	\$0
Police Evidence Room	\$350,000	\$0	\$0	\$0
Police Servers	\$0	\$0	\$0	\$0
Park Safety Trees (Heart of Pitts Pride)	\$0	\$30,000	\$0	\$0
Library Hours	\$0	\$116,000	\$0	\$0
<i>Subtotal Additional Draws</i>	<b>\$833,000</b>	<b>\$146,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$833,000</b>	<b>\$1,343,187</b>	<b>\$4,616,300</b>	<b>\$270,000</b>
<b>Balance</b>	<b>\$7,018,300</b>	<b>\$5,675,113</b>	<b>\$1,058,813</b>	<b>\$788,813</b>



**Agenda Item No. 4: Proposed Solid Waste Rate Increases**

As considered annually, the City received a proposal for 2025 solid waste collection and Recycling Center & Transfer Station (RCTS) rates as shown in the tables below.

Table 1: Proposed Collection Rates

	<b>2024 Rates</b>	<b>Proposed CPI</b>	<b>Proposed 2025 Rates</b>	<b>Delta in Dollars</b>
<b>Low Income/Senior</b>	\$34.48	2.76%	\$35.43	\$0.95
<b>32 Gallon</b>	\$54.54	5.96%	\$57.78	\$3.24
<b>64 Gallon</b>	\$61.51	2.76%	\$63.20	\$1.69
<b>96 Gallon</b>	\$69.06	2.76%	\$70.96	\$1.90

Proposed Collection rates include a 2.76% CPI increase across the board, as allowed by the Franchise Agreement for Refuse and Recycling Collection and Disposal between Pittsburg Disposal & Debris Box Services, Inc and the City, with the exception of a 5.96% increase to the 32-gallon cart. In 2022, City Council approved a 5-year phase out of the 32-gallon cart resulting in equal costs of the 32- and 64-gallon carts after a 5-year period. This rate convergence requires the cost of the 32-gallon cart to outpace that of the 64-gallon cart by 3.41% annually.

Despite the increase, Pittsburg’s proposed collection costs remain under average among other East Bay Area jurisdictions. **INSERT GRAPH FROM MDRR HERE**

As this was approved by City Council over a 5 year period in 2021, no Subcommittee feedback is required on this portion of the item.



Proposed RCTS rates include a CPI increase of 3.41% based on all urban consumers for San Francisco-Oakland-Hayward. Per the Exclusive RCTS Operation Agreement (Operation Agreement) between Contra Costa Waste Services, Inc. and the City, proposed rates are rounded to the nearest \$0.25.

Table 2: Proposed RCTS Rates

	<b>2024 Rate</b>	<b>CPI @ 3.41%</b>	<b>Proposed 2025 Rate</b>
<b>Bulk &amp; Compacted Loads (Mixed Waste Rate) Per Ton</b>	\$142.50	\$4.86	\$147.25

The proposed increase brings Pittsburg to the 4<sup>th</sup> most expensive of 10 transfer stations in the Bay Area as shown by Table 3 below.

Table 3: RCTS Rates Comparison

<b>Solid Waste Facility</b>	<b>Location</b>	<b>Bulk &amp; Compacted Rate Per Ton</b>	<b>Operator</b>	<b>Minimum Fee</b>
Fremont Transfer Station	Fremont	\$ 118.62	BLT	\$ 55.00
Contra Costa Transfer and Recovery	Martinez	\$ 125.50	Republic Services	\$ 37.50
Central Disposal Site & Transfer Station	Petaluma	\$ 135.00	Republic Services	\$ 33.00
Shoreway Environmental Center	San Carlos	\$ 136.00	Rethink Waste	\$ 54.00
Golden Bear	Richmond	\$ 136.80	Republic Services	\$ 36.05
Davis St. Transfer Station	San Leandro	\$ 145.47	Waste Management	\$ 37.20
<b>RCTS (Proposed as of January 1, 2025)</b>	Pittsburg	<b>\$ 147.25</b>	MDRR / Contra Costa Waste Service	<b>\$ 43.50</b>
Berkeley Transfer Station	Berkeley	\$ 154.00	City of Berkeley	\$ 42.00
Pleasanton Transfer Station	Pleasanton	\$ 168.93	Pleasanton Garbage Service	\$ 33.78
Recology San Francisco	San Francisco	\$ 219.86	Recology	\$ 50.00

<b>\$ 148.74 Bay Area Average</b>
-----------------------------------



Per the City's Operation Agreement with MDRR, an annual CPI adjustment based on all urban consumers for San Francisco-Oakland-Hayward to RCTS rates is allowed with City Council approval. Staff desires Subcommittee feedback regarding future consideration by the City Council.

Attachments: Proposed RCTS Full Rates Sheet